**DIVINE WORD COLLEGE OF LAOAG**

**Laoag City**

**LEARNING RESOURCE CENTER**

**BACHELOR OF SCIENCE IN BUSINESS ADMINISTRATION**

**Major in Operations Management**

**CMO# 17, series of 2017**

**List of References**

**I. COMMON BUSINESS COURSES**

**Operations Management and Total Quality Management**

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Dess, Gregory G., et al. (2019). *Strategic management*: *Text and cases*. 9th ed. New York: McGraw Hill. (658.4 S898 2019) 24039

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**II. BUSINESS ADMINISTRATION CORE COURSES**

**Human Resource Management (BAC 1)**

Pereda, Pedrito R., et al. (2020). *Human resource management*. 2nd ed. Manila: Unlimited Books Library Services & Publishing Inc. (FIL 658.3 H918 2020) 23478 23479

Dessler, Gary. (2020). *Human resource management*. 16th ed. U.S.A.: Pearson. (658.3 D475 2020) 23412 23413

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**Basic Microeconomics (BAC 2)**

Besanko, David A., Ronald R. Braeutigam. (2020). *Microeconomics*. 6th ed.New Jersey: John Wiley & Sons. (338.5 B554 2020) 25409

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**Good Governance and Social Responsibility (BAC 3)**

Surdam, David George. (2020). *Business ethics from the 19th century to today: An economist’s view*. Switzerland: Springer. (174.4 S961 2020) 23654

Gonzalez-Araujo, Veronica, Roberto-Carlos Alvarez-Delgado, Angel Sancho-Rodriguez, eds. (2020). *Ethics in business communication: New challenges in the digital world*. Bruxelles, Belgique: Peter Lang. (174.4 E84 2020) 23659

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**International Trade and Agreement (BAC 4)**

Filho, Walter Leal, Paulo R. Borges de Brito, Fernanda Frankenberger, eds. (2020). *International business, trade and institutional sustainability.* Switzerland: Springer*.* (658.408 I61 2020) 23678 23679 23680 (pt 1-pt3)

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Arora, Anshu Saxena, Sabine Bacouel-Jentjens, Jennifer J. Edmonds eds. (2018). *Global business value innovations: Building innovation capabilities for business strategies*. U.S.A.: Palgrave Macmillan. (658.1 G562 2018) 23682

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**Business Research (BAC 5)**

Collis, Jill & Roger Hussey. (2021). *Business research: A practical guide for students*. 5th ed. London: Red Globe Press. (658.4 C699 2021) 24748

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De Leon, Hector S; Hector M. De Leon. (2021). *The law on obligations and contracts*. 12th ed. Manila : Rex Book Store. ( FIL 346.02026 D346 2021) 25065 25066

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Mann, Richard A., Barry S. Roberts. (2019). Essential of business law and the legal environment. 13th ed. Boston: Cengage Learning. (346.7 M266 2019) 24679 24680 (pt1/pt2)

Luna, Alden Reube B. (2019). Obligations and contracts. Manila: Unlimited Books Services & Publishing, Inc. (FIL 346.02026 L971 2019) 23470 23471

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Elvena, Christine Angelica B. (2020). *Understanding income taxation*. Manila: Central Book Supply Inc. (FIL 336.24 E37 2020) 23830

Tabag Enrico D; Garcia, Earl Jimson R. (2020). *Income taxation with special topics and properly filled BIR forms*. Quezon City : EDT Book Shop. ( FIL 336.24 T112 2020) 23785 23786

Ampongan, Omar Erasmo G. (2020*). Income taxation (based on train law).* 16th ed. Manila : Conanan Bookstore. ( FIL 336.24 A526 2020) 23442 23443

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**III. PROFESSIONAL MAJOR COURSES**

**Project Management (OM 1)**

Grit, Roel. (2022). *Project management: A practical approach*. 5th ed. London: Noordhoff Uitgevers. (658.404 G846 2022) 24323

Larson, Erik W/. Clifford F. Gray. (2021). *Project management: The managerial process*. 8th ed. New York: McGraw Hill. (658.4 L318 2021) 23639 23640 23641 (pt 1-pt3)

Kasser, Joseph Eli. (2020). *Systemic and systematic project management*. Taylor & Florida: Francis Group. (658.4 K19 2020) 23633

Wu, Te. (2020). *Optimizing project management*. Florida: CRC Press. (658.4 W969 2020) 23636

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Project Management Institute. (2019). *Practice standard for project estimating*. 2nd ed. Pennysylvania: Project Management Institute. (658.4 P962 2019) 23632

Kerzner, Harold (2019). *Using the project management maturity model: Strategic planning for project management.* 3rd ed. New Jersey: John Wiley & Sons. (658.4 K39 2019) 23661

Pinto, Jeffrey K.. (2019). *Project management: Achieving competitive advantage*. 5th ed. U.S.A.: Pearson Education, Inc. (658.4 P659 2019) 23634 23635 (pt1-pt2)

Badiru, Adedeji B. (2019). *Project management: Systems, principles, and applications*. 2nd ed. London: CRC Press. (658.4 B136 2019) 23628

Wysocki, Robert K.. (2019). *Effective project management: Traditional, agile, extreme, hybrid*. 8th ed. Indianapolis, Indiana: John Wiley & Sons, Inc. (658.4 W994 2019) 23630 23631 (pt1-pt2)

Pai, Pradeep. (2019). *Project management.* India: Pearson Indiana Education Services. (658.4 P142 2019) 23660

Kloppenborg, Timothy J., Vittal Anantatmula, Kathryn N. Wells**.** (2019). *Contemporary project management: Organize, lead, plan and perform*. 4th ed. Australia: Cengage. (658.4 K66 2019) 23626

Straw, Gary. (2017). *Understanding project management : Skills and insights for successful project delivery.* London : KoganPage. (658.4 S913 2017) 23418

Gurjar, Nikhil. (2017). *A forward looking approach to project management: Tools, trends and the impact of disruptive technologies*. India: Springer. (658.3 G978 2017) 23427

Gronwald, Klaus-Dieter. (2017). *Global communication and collaboration: Global project management, global sourcing, cross-cultural competencies*. Germany: Springer. (658.3 G876 2017) 23428

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White, J. Chris, Robert M. Sholtes. (2016). *The dynamic progress method: Using advanced simulation to improve project planning and management*. New York: CRC Press. (658.3 W583 2016) 23421

Baridu, Adedeyi, Christina F. Rusnock, Vhance V. Valencia. (2016). *Project management for research: A guide for graduate students.*  U.S.A.: CRC Press. (658.3 B252 2016) 23419

**Logistics Management (OM 2)**

Sweeney, Edward and Donald Waters, eds. (2021). *Global logistics: new directions in supply chain Management*. 8th ed. Great Britain: Kogan Page. (658.7 G562 2021) 24670

Paksoy, Turan; Çiğdem Koçhan, Sadia Samar Ali. (2021). *Logistics 4.0 digital transformation of supply chain management.* Boca Raton: CRC Press. (658.7 L831 2021) 24682

Pagano, Anthony M.; Matthew Liotine. (2020). *Technology in supply chain management and logistics current practice and future applications.* United Kingdom: Elsevier. (658.7 P131 2020) 24644

Lau, Yui- yip; Adolf K. Y. Ng and Jorge Acevedo Alarid. (2019). *Principles of global supply chain management*. United Kingdom: Anthem Press. (658.7 L366 2019) 24646

Fernie, John and Leigh Sparks, eds. (2019). *Logistics and retail management: emerging issues and new challenges in the retail supply chain.* 5th ed. Britain: Kogan Page. (658.7 L831 2019) 24665

**Facilities Management (OM 3)**

Wallace, Michael, Lawrence Webber. (2018). *Disaster recovery handbook: A step-by-step plan to ensure business continuity and protect vital operations, facilities, and assets* 3rd ed. New York: American Management Association. (658.2 W192 2018) 24668

American Institute of Chemical Engineers. (2018). *Guidelines for siting and layout of facilities*. 2nd ed. New Jersey: American Institute of Chemical Engineers. (658.2 A512 2018) 24654

American Institute of Chemical Engineers. (2018). *Dealing with aging process facilities and infrastructure*. New Jersey: American Institute of Chemical Engineers. (658.2 A512d 2018) 24659

**Costing and Pricing (OM 4)**

Cokins, Gary, Terrance Pohlen, Thomas Klammer. (2021). *Supply chain costing and performance management.* 2nd ed. New Jersey: John Wiley & Sons. (658.7 C682 2021) 24652

Smith, Gerald. (2021). Getting price right : *The behavioral economics of profitable pricing*. New York : Columbia University Press. (658.8 S648 2021) 24675

Hinterhuber, Andreas and Stephan M. Liozu. (2020). *Pricing strategy implementation translating pricing strategy into results*. London: Routledge. (658.8 H666 2020) 24650

Korolak, Rhondalynn. (2019). *From value pricing to pricing value using science, psychology, and systems to attract higher paying clients to your accounting firm.* New York: Business Expert Press. (658.8 K84 2019) 24653

Ferson, Wayne. (2019). *Empirical asset pricing models and methods*. Cambridge, Massachusetts: The MIT Press. (658.8 F345 2019) 24674

**Inventory Management and Control (OM 5)**

Richards, Gwynne and Susan Grinsted (2020). *The logistics and supply chain toolkit: Over 100 tools for transport, warehousing and inventory management*. 3rd ed. Great Britain: Kogan Page. (658.788 R511 2020) 24681

Shah, Nita H.; Mandeep Mittal, eds. (2020). *Optimization and inventory management.* Singapore: Springer. (658.788 O61 2020) 24671

Vandeput, Nicolas. (2020). *Inventory Optimization: models and simulations*. U.S.A.: Walter de Gruyter. (658.7 V244 2020) 24657

Shenoy, Dinesh; Roberto Rosas. (2018). *Problems & solutions in inventory management.* Switzerland: Springer. (658.7 S546 2018) 24658

**Productivity and Quality Tools (OM 6)**

Anderson, Mary Ann; Edward Anderson, and Geoffrey Parker. (2022). *Operations management for dummies*. 2nd ed. New Jersey: John Wiley & Sons. (658.5 A548 2022) 24672

Hemmati, M. and Mohsen S. Sajadieh, eds. (2022). *Influencing customer demand: An operations management approach*. Boca Raton: CRC Press. (658.5 I43 2022) 24649

Greasley, Andrew. (2020). Absolute *essentials of operations management*. London: Routledge. (658.5 G786 2020) 24656

**Environmental Management System (OM 7)**

Hulleman, W.; A.J. Marijs. (2021). *Economics and business environment.* 5th ed. Netherlands: Noordhoff Uitgevers bv Groningen. (658 H913 2021) 24673

Sinha, Alok K. (2020). *Achieving successful business outcomes driving high performance & effective: Transformations in a continuously evolving business environment*. New York: Routledge. (658 S453 2020) 24648

Needle, David and Jane Burns. (2019). *Business in context: An introduction to business.* 7th ed. Australia: Cengage Learning. (658 N374 2019)

Wetherly, Paul and Dorron Otter. (2018). *The business environment themes and issues in a globalizing world*. 4th ed. New York: Oxford University Press. (658 W539 2018) 24669

Worthington, Ian; Chris Britton and Ed Thompson. (2018). *The business environment: A\_global perspective*. 8th ed. Harlow England: Pearson. (658 W919 2018) 24666

**Special Topics in Operation Management (OM 8)**

Krajewski, Lee J., Manoj K. Malhotra. (2022). *Operations management: processes and supply chains*. 13th ed. Harlow, England: Pearson. (658.5 K89 2022) 24686

Slack, Nigel; Alistair Brandon-Jones. (2021). *Operations and process management: Principles and practice for strategic impact*. 6th ed. Harlow, England: Pearson. (658.5 S631 2021) 24687

Heizer, Jay; Barry Render, Chuck Munson. (2020). *Operation management: Sustainability and supply chain management*. 13th ed. Harlow, England: Pearson. (658.5 H465 2020) 24683 24684 (pt1-pt2)

Cachon, Gérard, Christian Terwiesch. (2020). *Matching supply with demand: An Introduction to operations management*. 4th ed. New York: McGraw Hill. (658.5 C119 2020) 24667

Bozarth, Cecil C.; Robert B. Handfield. (2019). *Introduction to operations and supply chain management*. 5th ed. Harlow, England: Pearson. (658.5 B789 2019) 24685

**IV. PROFESSIONAL ELECTIVES COURSES**

**Personal Finance (PROF ELEC 1)**

Tyson, Eric. (2021). *Personal finance in your 20s & 30s for dummies*. Hoboken, New Jersey: John Wiley & Sons, Inc.(332.024 T994 2021) 24760

Tyson, Eric and Bob Carlson. (2021). *Personal finance after 50*. 3rd ed. New Jersey: John Wiley & Sons, Inc. (332.024 T994p 2021) 24775

Kapoor, Jack R., et al. (2020) *Personal finance*. 13th ed. New York: McGraw Hill. (332.024 P467 2020) 24734 24735 24736 (pt1-pt3)

Madura, Jeff, Hardeep Singh Hill. (2019) *Personal finance*. 4th ed. Canada: Pearson Canada Inc. (332.024 M178 2019) 24743 24744 24745 24746 (pt-pt4)

Garman, E. Thomas, Raymond E. Forgue. (2018). *Personal finance*. 13th ed. Australia: Cengage Learning. (332.024 G212 2018)

**Entrepreneurial Management (PROF ELEC 2)**

Barringer, Bruce R., R. Duane Ireland. (2022). *Entrepreneurship successfully launching new ventures*. 6th ed. Harlow, England: Pearson. (658.421 B253 2022) 24752

Jonker, Jan, Niels Faber. (2021). *Organizing for sustainability: A guide to developing new business models*. Switzerland: Palgrave Macmillan. (658.40 J76 2021) 24762

Baker, Ted and Friederike Welter. (2020). *Contextualizing entrepreneurship theory*. New York: Routledge**.**  (658.5 B167 2020)

Crum, Janet A., Samantha Schmehl Hines, Eds. (2019). *Supporting entrepreneurship and innovation.* United Kingdom: Emerald Publishing Limited. (658.421 S959 2019)

Smith, Janet Kiholm and Richard L. Smith. (2019). *Entrepreneurial finance venture capital, deal structure & valuation*. 2nd ed. Stanford, California. Stanford University Press. (658.15 S651 2019) 24753

**Enterprise Resource Planning (PROF ELEC 3O)**

Law, Chuck C.H. (2019). *Managing enterprise resource planning adoption and business processes: A holistic approach*. United Kingdom: Cambridge Scholars Publishing. (658.5 L415 2019) 24660

Caserio, Carlo, Sara Trucco. (2018). *Enterprise resource planning and business intelligence systems for information quality: An empirical analysis in the Italian setting*. Switzerland: Springer. (658.5 C337 2018) 24655

Monk, Ellen F.; Bret J. Wagner. (2013). *Concepts in enterprise resource planning*. 4th ed. Australia: Cengage Learning. (658.5 M745 2013) 24651

**Environmental Management (PROF ELEC 4O)**

Taylor, Peter. (2021). *Make your business agile: A roadmap for transforming your management and adapting to the ‘new normal’*. London: Routledge. (658 T245 2021) 24645

Hoffman, Andrew J. (2021). *Management as a calling leading business, serving society*. California: Stanford Business Books. (658.4 H699 2021) 24662

Pritwani, Kamlesh. (2019). *Sustainability of business in the context of environmental management*. Boca Raton: CRC Press. (658 P945 2019) 24647

Darabaris, John. (2019). *Corporate environmental management*. 2nd ed. Boca Raton: CRC Press. (658.4 D213 2019) 24663